

SAINT CHARLES BORROMEIO SCHOOL 2021-2022 TUITION POLICY

Tuition is paid to FACTS Tuition Management Program. You will be billed according to the payment plan you select. EVERYONE MUST ENROLL IN FACTS TUITION MANAGEMENT. This is for bookkeeping and archdiocese auditing purposes. FACTS charges a one-time fee of \$42 for a monthly payment plan and \$10 for a semi-annual payment plan. All tuition must be paid in full by May, 2022. The June (if 12 month option is chosen), July and August tuition payment must be current before your child/ren are admitted to school on the first day. Families who register after 5-1-2021 will be required to pay a full month's tuition at the time of registration (cash/check). This payment is non-refundable. Families are charged a late fee of \$25 for all payments received after the scheduled due date.

Each parish has designated its own Sunday Contribution regulations with regard to a family being considered an "ACTIVE PARISHIONER" OR "CATHOLIC NON-PARTICIPATING PARISHIONER". Saint Charles Borromeo Families are expected to contribute a recommended \$25 per week in the Sunday Collection and participate in Sunday Mass.

Grant/Scholarships/Tuition Assistance:

All families are requested to apply through FACTS for Grants & Aid. Grant or Scholarship awards will be applied to your FACTS Tuition Account when the school receives notice of the award amount. Even if you are expecting to receive a Grant or Scholarship you are required to keep your tuition account current. You will be refunded by the school if your Grant or Scholarship award results in a credit to your FACTS tuition account. For more information visit <http://www.stcharlesborromeoschool.com/financial-aidgrants.html>.

St. Charles Borromeo Scrip Credits will be applied to your FACTS tuition account prior to receiving your first invoice if you choose the 11 month payment plan, annual or semiannual plan. If you choose the 12 month payment plan, your Scrip credit will be applied in July. If you have a Scrip credit from another parish, bring the check to St. Charles Borromeo Parish Office. The credit will be applied to your next tuition payment.

Withdrawal Policy:

If at any time or for any reason a family withdraws a child from school, the family is required to pay the tuition for the month in which the child is withdrawn plus one additional month.

Tuition Delinquency Policy:

Tuition payments must be made in a timely manner on or before the due date, regardless of who is responsible for the tuition or portion of the tuition. A student whose account is in arrears:

- Will not be able to participate in school trips
- Will not be able to take final exams
- Will not receive report cards or other official school records

The child/ren of any family whose tuition account reaches two (2) months delinquent at any time during the payment schedule, may face financial suspension. If financial suspension is imposed, the student will not be permitted to return to school until all tuition and fees are paid in full.

Any 8th grade student whose tuition account is in arrears will not be permitted to participate in graduation activities or ceremonies. After May 31st, 2022, children of families with an unpaid balance may not be permitted to return to St. Charles Borromeo School in September. In order for students to participate in school trips, the tuition and fees must be current one month before the event. Tuition must be paid to FACTS Tuition Management. Payments cannot be accepted at the business office.