

ST. CHARLES BORROMEIO/ ST. ELIZABETH ANN SETON C.Y.O. BYLAWS

1. PURPOSE

A.) THE ST. CHARLES/ST. ELIZABETH ANN SETON (SEAS) C.Y.O IS COMMISSIONED TO MAINTAIN THE ATHLETIC PHASE OF THE CATHOLIC YOUTH ORGANIZATION IN A MANNER CONSISTENT WITH THE PURPOSE AND GOALS OF THE OFFICE FOR YOUTH AND YOUNG ADULTS OF THE ARCHDIOCESE OF PHILADELPHIA.

2. DESCRIPTION

A.) THE ST. CHARLES/ST. ELIZABETH ANN SETON C.Y.O. BOARD (BOARD), OVER WHICH THE PRIEST MODERATOR HAS A VETO, HAS GENERAL CONTROL OVER THE PARISH C.Y.O. SPORTS PROGRAM. THE BOARD IS COMPRISED OF FIVE MEMBERS, AS FOLLOWS:

1. PRESIDENT, WHO ALSO SERVES AS CHAIRPERSON.
2. VICE-PRESIDENT
3. SECRETARY
4. TREASURER
5. ATHLETIC DIRECTOR

3. BOARD MEMBER DUTIES AND RESPONSIBILITIES

A.) SUPERVISE THE OVERALL PARISH GRADE AND HIGH SCHOOL ATHLETIC PROGRAM.

B.) ATTEND ALL MEETINGS OF THE BOARD.

C.) REPRESENT THE BEST INTEREST OF THEIR PARISH BY BEING A VOICE OF THE PARISH, AND NOT AN INDIVIDUAL WITH A ONESIDED OPINION OR ONE-SPORT POINT-OF-VIEW.

D.) MAINTAIN CLOSE COMMUNICATION WITH THEIR OVERALL PARISH ATHLETIC STRUCTURE (COORDINATORS, COACHES, ETC.)

E.) VOTE ON IMPORTANT ISSUES INVOLVING THE ATHLETIC PROGRAM.

F.) SERVE ON REGIONAL ATHLETIC BOARD COMMITTEES, AS NEEDED.

G.) RAISE FUNDS TO COVER COSTS OF SPORTS AND RELATED ACTIVITIES.

H.) SCRUTINIZE AND APPROVE A REQUIRED BUDGET FROM EACH SPORTS COORDINATOR.

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4. LENGTH OF OFFICE

A.) BOARD MEMBERS ARE ELECTED TO A TWO YEAR TERM, BEGINNING JULY 1ST, ELECTIONS FOR WHICH ARE TO BE HELD IN ODD-NUMBERED YEARS. SUCH ELECTIONS ARE TO BE CONDUCTED DURING THE NORMALLY SCHEDULED JUNE MEETING.

B.) NOMINATIONS FOR BOARD MEMBERSHIP ARE TO BE CONDUCTED DURING THE TWO PRECEDING MONTHLY MEETINGS HELD PRIOR TO THE SCHEDULED ELECTION DATE.

C.) NOMINATIONS ARE OPEN TO ALL PARISHIONERS OF THE ST. ST. CHARLES BORROMEIO/ ST. ELIZABETH ANN SETON C.Y.O. BYLAWS CHARLES/SEAS PARISHES.

D.) ALL INDIVIDUALS WHO ATTENDED AT LEAST TWO MONTHLY MEETINGS OVER THE PRECEDING TWELVE MONTHS WILL BE ELIGIBLE TO VOTE. THE BOARD SECRETARY SHALL KEEP ON FILE THE ATTENDANCE SHEETS FOR EACH MEETING, WHICH SHALL BE THE FINAL DETERMINATION OF VOTER ELIGIBILITY.

5. MEETINGS

A.) THE BOARD SHALL HOLD PUBLIC MONTHLY MEETINGS DURING THE SCHOOL YEAR, FROM SEPTEMBER THROUGH JUNE, AND ADDITIONAL MEETINGS, AS DEEMED NECESSARY.

B.) THE BOARD SHALL HAVE FULL AUTHORITY TO ACT BETWEEN MEETINGS.

C.) THE BOARD SECRETARY SHALL MAINTAIN MINUTES OF ALL PUBLIC MEETINGS.

D.) THE BOARD TREASURER SHALL SUPPLY A CURRENT, WRITTEN, FINANCIAL REPORT OF ALL RECENT TRANSACTIONS OF THE ORGANIZATION AT EACH MONTHLY MEETING.

6. QUORUM

A.) THREE MEMBERS SHALL CONSTITUTE A QUORUM. HOWEVER, UNLESS OTHERWISE SPECIFIED, THREE VOTES IN FAVOR OF ANY MOTION ARE REQUIRED TO APPROVE ANY ACTIONS OF THE BOARD.

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7. TERMINATION OF MEMBERS

A.) BOARD MEMBERSHIP SHALL CEASE IMMEDIATELY UPON:

1.) THE WRITTEN RESIGNATION OF ANY MEMBER.

2.) THE UNEXCUSED ABSENCE FROM THREE CONSECUTIVE MONTHLY MEETINGS

3.) THE FAILURE OF THE TREASURER TO PROVIDE A WRITTEN FINANCIAL REPORT AT TWO CONSECUTIVE MONTHLY MEETINGS, AND THE UNANIMOUS VOTE IN FAVOR OF THE REMOVAL OF THE TREASURER BY THE OTHER FOUR BOARD MEMBERS.

8. BOARD MEMBER REPLACEMENT

A.) IF THE BOARD PRESIDENT IS UNABLE TO COMPLETE HIS/HER TERM, THE BOARD VICE-PRESIDENT SHALL ASSUME THE TITLE AND DUTIES OF BOARD PRESIDENT.

B.) WHEN A BOARD VACANCY ARISES, THE REMAINING BOARD MEMBERS WILL APPOINT A REPLACEMENT TO SERVE OUT THE REMAINDER OF THE TERM.

9. SPORTS COORDINATORS

A.) THE BOARD SHALL APPOINT COORDINATORS FOR EVERY SPORTS ACTIVITY. THE COORDINATORS, WHO REPORT TO , AND SERVE AT THE PLEASURE OF THE BOARD, SHALL BE RESPONSIBLE FOR THE OVERALL ADMINISTRATION OF THEIR SPORT. DUTIES SHALL INCLUDE, BUT ARE NOT LIMITED TO, BUDGET PREPARATION, COACH RECRUITMENT, EQUIPMENT MANAGEMENT, AND ATTENDANCE AT LEAGUE MEETINGS.

B.) COORDINATORS ARE RESPONSIBLE FOR ALL EXPENSES INCURRED BY THEIR SPORT. ALL EXPENSES MUST BE AUTHORIZED BY THE COORDINATOR BEFORE PAYMENT WILL BE MADE.

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10. COACHES

A.) COACHES WILL APPOINTED BY THE COORDINATOR FOR THEIR SPORT.

B.) IT IS BOARD POLICY THAT INCUMBENT COACHES OF REGION TEAMS RETAIN THE RIGHT TO RETURN THE FOLLOWING YEAR, UNLESS THE COORDINATOR, WITH THE CONCURRENCE OF THE BOARD, DEEMS IT APPROPRIATE TO APPOINT ANOTHER INDIVIDUAL.

C.) COACHES ARE GIVEN FULL AUTHORITY IN THE HANDLING OF THEIR TEAMS, SUCH AS PLAYER SELECTION, PLAYING TIME, AND STRATEGY.

D.) IT IS EXPECTED THAT COACHES AND ASSISTANT COACHES FOLLOW THE STANDARDS OF CONDUCT SET DOWN BY THE ARCHDIOCESE OF PHILADELPHIA . VIOLATIONS OF THESE STANDARDS CAN RESULT IN SANCTIONS LEVIED BY THE LEAGUE. COACHES CAN ALSO BE DISMISSED AT ANY TIME, AT THE BOARD'S DISCRETION.

E.) SPECTATORS ARE NOT TO CONFRONT OR QUESTION A COACHES ACTIONS DURING GAMES. IF A PARENT HAS SERIOUS CONCERNS ABOUT A COACHES CONDUCT, A WRITTEN, SIGNED LETTER MUST BE SUBMITTED TO THE BOARD PRESIDENT. THE BOARD WILL THEN TAKE ALL APPROPRIATE STEPS TO RESOLVE THE MATTER.

11. TEAM SELECTION

A.) ALL PRE-K THROUGH 4TH GRADE PLAYERS WILL BE ASSIGNED TO TEAMS IN ACCORDANCE WITH THE ST. CHARLES BORROMEIO/ SEAS MISSION STATEMENT.

B.) FOR JV/VARISTY (5TH THROUGH 8TH GRADES), ST. CHARLES BORROMEIO/SEAS WILL STRIVE TO ACCOMMODATE ANY REQUIREMENT FOR "A" OR "B" LEVEL TEAMS. IN SUCH YEARS WHERE THE NUMBER OF PLAYERS FOR A PARTICULAR SPORT ALLOWS FOR MORE THAN ONE TEAM, THERE WILL BE A TRYOUT TO EARN A SPOT ON THE "A" TEAM.

12. AMENDMENTS

A.) THESE BYLAWS MAY BE AMENDED AT ANY PUBLIC MEETING OF THE BOARD, PROVIDED THE AMENDMENT HAS BEEN PRESENTED FOR CONSIDERATION AT A PRIOR MEETING, AND THE PROPOSED AMENDMENT HAS BEEN PRESENTED IN WRITING TO ALL BOARD MEMBERS AT LEAST TEN DAYS BEFORE THE MEETING AT WHICH IT IS TO BE CONSIDERED. FOR THE ADOPTION OF ANY SUCH AMENDMENT, FOUR VOTES IN FAVOR ARE REQUIRED.

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THE ABOVE BYLAWS ARE HEREBY APPROVED AND ENACTED, THIS
DAY OF , 1998

PRESIDENT

VICE PRESIDENT

SECRETARY

TREASURER

ATHLETIC DIRECTOR